



**Commission on
Continuing
Legal
Education
of the Supreme Court of Delaware**

820 North French Street, 11th Floor
Wilmington, Delaware • 19801-3545
302/577-7040 • <http://courts.delaware.gov/cle>

Form 11

**Accreditation of a Program of
eCLE**

to be completed and submitted by a provider
seeking accreditation of an eCLE pursuant to Rule 7(E)

1. Name of Provider: _____
 Address: _____
 Telephone: (____) _____
 Name of Representative: _____
 E-mail address (for questions): _____

2. Title of program for which approval is sought: _____

3. Method of instruction: _____
 (refer to list of definitions or attach more detailed description if necessary)

Attach:

4. Written synopsis or outline of program.
 5. Description of subject matter, including written materials or software, if distributed. If no written materials are provided, please explain reason.
 6. Description of means of identification of individual engaged in activity.
 7. Description of means of verification of hours attended and credits earned by attendee.
 8. Sample of method of evaluation by participants at completion of program, or, if unavailable, a description.
 9. Login information for one or more members of the Commission to audit this program.
10. How and when can the program be obtained? _____
11. What is the actual length of the program? _____
12. If the program includes a recorded video presentation, on what date was the video produced? _____
 (Credit allowed for only two years after the program.)
13. **Total** number of credit hours requested for completion of entire activity: _____
 a) Number of **Enhanced Ethics** credit hours requested for completion of entire activity: _____
 (Credits are based upon a 60-minute hour. Attach more detailed description explaining how credits are awarded, if necessary)
14. List any other MCLE states which have approved credit for this program. _____

I agree to inform the Commission of any changes to the program immediately, and understand that such changes may affect the award of credit previously granted by the Commission or that a new application may be required. I also agree to abide by all provisions of Rule 5(B) and Rule 6, as applicable.

DATE: _____ (Type or print name) _____

Applicant Signature: _____ Title: _____

Check No.: _____

Check Date: _____

DE Commission Approval Status:

Examples

The following are examples of answers to items number 6 and 7 on Form 11. Use of these examples does not ensure credit, nor are acceptable responses to items number 6 and 7 limited to these examples. Please contact the Commission with further questions.

6. Attach a description of means of identification of individual engaged in activity.

Examples:

- The sponsor requires unique personal information from the registrant, which is incorporated into software requiring confirmation of that information in order to begin participation
- Online participation uses a "cookie" or login procedure which matches the participant's unique e-mail address

7. Attach a description of means of verification of hours attended and credits earned by attendee.

Examples:

- Timer component built into software, with a chart relating length of use to distribution of credit
- Videotape of predetermined length with test requiring a minimum grade for credit
- Online course consisting of frames with credit based upon percentage of completion