

**Administrative Office of the Courts
Court Interpreter Program
ORAL PROFICIENCY EXAM FOR COURT INTERPRETERS
May 2017 TESTING SCHEDULE**

The Administrative Office of the Courts of the State of Delaware will be offering the Court Interpreter Certification Oral Proficiency Examination in May 2017 in Wilmington. Testing is offered to those candidates that have attended Delaware's Orientation Seminar for Court Interpreter Candidates and who have successfully completed the Written Examination. Additionally, the Oral Examination is offered to all interpreters in the Court Interpreter Registry who have not scored at state certification levels. **All candidates should come prepared to take all three sections of the exam: sight, consecutive, and simultaneous.**

TESTING DATES AND LOCATIONS

Testing dates and locations are as follow:

WILMINGTON: May 04, 2017

Testing times for each date will be scheduled as registrations are received. Priority will be given to Delaware-resident candidates

REGISTRATION FEE

The test registration fee is **US\$ 280.00** dollars. A **\$35.00** fee will be assessed for returned checks. The registration fee is refundable only if a cancellation request is received prior to or on the registration closing date of **April 03, 2017**. The registration fee is non-refundable after registration deadline and for candidates who do not appear at their scheduled time and location.

REGISTRATION CLOSING DATE

Registrations will not be accepted after the registration closing date/deadline of **April 03, 2017**.

WHAT HAPPENS AFTER YOU REGISTER

After the registration period is closed, you will receive a confirmation form with your test time, directions to the testing site and information about the testing procedure and how to prepare for it.

IDENTIFICATION

When you appear for the test, you will be asked to produce official photo identification with the same name that appears in your registration form. Acceptable forms of identification include a driver's license, an official state identification card for unlicensed drivers, or a passport. Absent identification, the test will not be administered and registration fee will not be refunded.

Thank you for your interest. We look forward to seeing you. If you have any questions, please contact **Jennifer Figueira at (302) 255-0166 jennifer.figueira@state.de.us**

**Administrative Office of the Courts
Court Interpreter Program
ORAL PROFICIENCY EXAM REGISTRATION FORM
May 04, 2017**

1. PERSONAL INFORMATION

Please complete ALL fields and write legibly. Be sure to enter your name as it appears on your official documents (e.g., social security, driver's license, or passport) that you will be bringing to the test for identification.

Last Name	First Name	Middle Name
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Social Security #	Daytime Tel #	Evening Tel. #
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Street Address

City	State	Zip Code
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Email Address: _____

* **TEST LANGUAGE:** _____

2. DATE AND TIME

Seating is limited. Please select a first and a second choice by placing a number one and a number two, respectively, on the dates as desired. We will do our best to accommodate your first choice.

____ May 04, 2017 in Wilmington, New Castle County Courthouse

3. PRIOR TESTING (please initial the item that applies)

_____ I **have** taken the _____ language Oral Proficiency Examination before, on (dates)

_____ in the State of _____.

_____ I **have not** taken the _____ language Oral Proficiency Examination previously.

The test registration fee is **US\$280.00**. Please make check or money order payable to **STATE OF DELAWARE**. A **\$35.00** fee will be assessed for returned checks. Registration fee is refundable only if cancellation request is postmarked by **Monday, April 03, 2017. Registrations will not be accepted unless accompanied by the corresponding fee. Please mail completed registration and fee to:**

Court Interpreter Program
Administrative Office of the Courts
Court Interpreter Program
405 N. King St. Suite 507
Wilmington, DE 19801

Please read the above document carefully before sending.
When registering, make check /money orders payable to "STATE OF DELAWARE".